

## **Clatskanie Farmers Market - Board of Directors Meeting Agenda**

Mission: The Clatskanie Farmers Market (CFM) will serve as a community venue for farmers and artisans, in order to encourage the creation and growth of local, sustainable businesses. The CFM will promote local food literacy by offering a variety of fresh food products and nutrition education. In this way, the market can mutually benefit both local producers and consumers.

**This Board Values:** Open and honest communication, creativity, the acknowledgement and validation of unique perspectives, all different skills and talents and forces and seeing how those come together to bring something we can't offer by ourselves alone, like-minded collaboration, listening skills (hard listening!), building community with like-minded people.

**Date/time:** December 13th, 2023 9am Clatskanie Food Hub, 80 NE Art St. Steele Clatskanie

### **Attendees:**

### **Board members:**

- Brandon Schilling, president
- Tracy Prescott-MacGregor, secretary
- Kris Lillich, treasurer
- Sara Wells, vice president
- Wendy Schmidt
- Nancy Cary
- Terri Emrich
- Bekah Logan
- Sonja ten Hoorn

**Executive Director: Jasmine Lillich; Program Manager: Kelsey Engstrom; Education Director and Hub Operations: Candy Uskoski**

<b>Agenda Item</b>	<b>Key Points Discussed and/or Decisions Reached</b>	<b>Next Steps (who will do what by when)</b>
Welcome!	We value your open & honest discussion!	
Public Comment		
Secretary report (Tracy)	1. Approval of minutes from November board meeting	
Treasurer's report (Kris)	1. Approval of Treasurer's report from November	
Tech/communications	1. Any problems need addressing? 2. Review google drive	
Executive Director Report		
Winter Market	1. Debrief	
2023 Class Series Update	1. Winter Folk School 2. Holiday Cooking	
Food Hub	1. Brief update	
Admin updates	1. Handbook changes 2. Application simplification 3. Organization name change 4. Mission Statement 5. Budget 6. Strategic Plan 7. Annual Report 8. 2024 Calendar of Events	
Producer social	1. January	
Program Manager Report		
Grant update (Bekah)	1. CCCC 2. Kitchen Grants 3. Marketing grants	
Ambassador report (Nancy)		
Marketing (Kelsey & Jasmine)		
Data		
Merch		
Community Garden update (Brandon)	Sign Fence	
Park & Rec update (Jasmine)		
Chamber, AIC & conference updates (Jasmine)		
Music update (Brandon)		

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Executive Session if needed		
Board member updates		

<p><b>Up next:</b></p> <ul style="list-style-type: none"> <li>-Handbook changes: non-profits &amp; fair market price for goods, sharing booths, Incubator booth</li> <li>-BIG fundraiser '24</li> <li>-Murdock grant/ Americorp / IDA</li> <li>-Farm/food forest projects</li> <li>-Stagger board member terms</li> </ul>	
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**Next meeting scheduled for: January 17th, 2023 (third Wednesday of each month)**