**Clatskanie Farmers Market - Board of Directors Meeting Agenda  
Mission:** The Clatskanie Farmers Market (CFM) will serve as a community venue for farmers and artisans, in order to encourage the creation and growth of local, sustainable businesses. The CFM will promote local food literacy by offering a variety of fresh food products and nutrition education. In this way, the market can mutually benefit both local producers and consumers.

**This Board Values:** Open and honest communication, creativity, the acknowledgement and validation of unique perspectives, all different skills and talents and forces and seeing how those come together to bring something we can’t offer by ourselves alone, like-minded collaboration, listening skills (hard listening!), building community with like-minded people.

**Date/time:**  January 23rd, 2024 10am Clatskanie Food Hub, 80 NE Art St. Steele Clatskanie

**Attendees:**  **Board members:**

* Brandon Schilling, president
* Tracy Prescott-MacGregor, secretary
* Kris Lillich, treasurer
* Sara Wells, vice president
* Wendy Schmidt
* Nancy Cary
* Terri Emrich
* Bekah Logan
* Sonja ten Hoorn

**Executive Director: Jasmine Lillich; Program Manager: Kelsey Engstrom; Education Director and Hub Operations: Candy Uskoski**

| **Agenda Item** | **Key Points Discussed and/or Decisions Reached** | **Next Steps (who will do what by when)** |
| --- | --- | --- |
| Welcome! | We value your open & honest discussion! |  |
| Public Comment |  |  |
| Secretary report | 1. Approval of December minutes |  |
| Treasurer’s report | 1. Approval of Treasurer's report from December and final 2023 financials 2. Approval of 2024 budget 3. Approve pay increase for Programs Manager 4. Approve reimbursements |  |
| Tech/communications | 1. Any problems need addressing? 2. Review google drive |  |
| Admin updates | 1. Handbook changes 2. CFM application simplification 3. Vote on new Mission Statement 4. Strategic Plan Review 5. Annual Report 6. 2024 Calendar of Events |  |
| Special Events | 1. Simon & Wes Concert 2. Producer Social February 2nd |  |
| 2024 Class Series Update | 1. Seed to Supper 2. Dr. Pauls class |  |
| Grant update (Bekah) | 1. CCCC 2. Kitchen Grants 3. Marketing grants |  |
| Teen Ambassador report (Nancy) |  |  |
| Marketing (Kelsey & Jasmine) |  |  |
| Community Garden update (Brandon) | 1. Sign & fence |  |
| Community updates (Jasmine) | 1. Chamber, AIC, Park & Rec, library \* conferences |  |
| Music update (Brandon) | 1. Out of pocket this year, start booking! |  |
| Food Hub Operations Report |  |  |
| Program Manager Report |  |  |
| Executive Director Report |  |  |
| Executive Session if needed |  |  |
| Board member updates |  |  |

| **Up next:**  -Fundraising 2024  -Murdock grant/ Americorp / IDA  -Farm/food forest projects  -Stagger board member terms  -Internships |  |
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**Next meeting scheduled for: February 21st, 2024 (third Wednesday of each month)**