

## **Clatskanie Farmers Market - Board of Directors Meeting Agenda**

Mission: The Clatskanie Farmers Market (CFM) will serve as a community venue for farmers and artisans, in order to encourage the creation and growth of local, sustainable businesses. The CFM will promote local food literacy by offering a variety of fresh food products and nutrition education. In this way, the market can mutually benefit both local producers and consumers.

**This Board Values:** Open and honest communication, creativity, the acknowledgement and validation of unique perspectives, all different skills and talents and forces and seeing how those come together to bring something we can't offer by ourselves alone, like-minded collaboration, listening skills (hard listening!), building community with like-minded people.

**Date/time:** November 11th, 2023 11am Clatskanie Food Hub, 80 NE Art St.  
Steele Clatskanie

### **Attendees:**

### **Board members:**

- Brandon Schilling, president
- Tracy Prescott-MacGregor, secretary
- Kris Lillich, treasurer
- Sara Wells
- Wendy Schmidt
- Nancy Cary
- Terri Emrich
- Bekah Logan
- Sonja ten Hoorn

**Executive Director: Jasmine Lillich; Program Manager: Kelsey Engstrom; Education Director and Hub Operations: Candy Uskoski**

<b>Agenda Item</b>	<b>Key Points Discussed and/or Decisions Reached</b>	<b>Next Steps (who will do what by when)</b>
Welcome!	We value your open & honest discussion!	
Public Comment		
Secretary report (Tracy)	<ol style="list-style-type: none"> <li>1. Approval of minutes from October board meeting</li> <li>2. Elect vice president</li> </ol>	
Treasurer's report (Kris)	<ol style="list-style-type: none"> <li>1. Approval of Treasurer's report from October</li> </ol>	
Tech/communications	<ol style="list-style-type: none"> <li>1. Any problems need addressing?</li> <li>2. Review google drive</li> </ol>	
Pre-strategic planning review	<ol style="list-style-type: none"> <li>1. History of CFM</li> <li>2. CFM by the numbers</li> </ol>	
Food Hub	<ol style="list-style-type: none"> <li>1. SNAP</li> <li>2. Attempted robbery</li> </ol>	
Seed Swap	<ol style="list-style-type: none"> <li>1. Debrief</li> </ol>	
Kelsey Report	<ol style="list-style-type: none"> <li>1. Survey?</li> <li>2. Next years job description</li> </ol>	
CCCC grant	<ol style="list-style-type: none"> <li>1. Classroom equipment</li> </ol>	
Ambassador report (Nancy)		
Winter Bazaar	<ol style="list-style-type: none"> <li>1. General update</li> </ol>	
2023 class series update	<ol style="list-style-type: none"> <li>1. Winter Folk School</li> <li>2. Holiday cooking class</li> </ol>	
Producer social	<ol style="list-style-type: none"> <li>1. January</li> </ol>	
Marketing (Kelsey & Jasmine)		
Data		
Merch		
Community Garden update (Brandon)	Sign Fence	
Park & Rec update (Jasmine)		
Chamber, AIC & conference updates (Jasmine)		
Music update (Brandon)		
Executive Session if needed		
Board member updates		

<b>Up next:</b>	
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<ul style="list-style-type: none"><li>-Handbook changes: non-profits &amp; fair market price for goods, sharing booths, Incubator booth</li><li>-BIG fundraiser '24</li><li>-Murdock grant/ Americorp / IDA</li><li>-Farm/food forest projects</li><li>-Stagger board member terms</li></ul>	
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**Next meeting scheduled for: December 13th, 2023 (second Wednesday of each month)**