**Clatskanie Farmers Market - Board of Directors Meeting Agenda**Mission: The Clatskanie Farmers Market (CFM) will serve as a community venue for farmers and artisans, in order to encourage the creation and growth of local, sustainable businesses. The CFM will promote local food literacy by offering a variety of fresh food products and nutrition education. In this way, the market can mutually benefit both local producers and consumers.

**This Board Values:** Open and honest communication, creativity, the acknowledgement and validation of unique perspectives, all different skills and talents and forces and seeing how those come together to bring something we can’t offer by ourselves alone, like-minded collaboration, listening skills (hard listening!), building community with like-minded people.

**Date/time:**  October 11th, 2023 12pm The Hub

**Attendees:**  **Board members:**

* Brandon Schilling, president
* Sara Wells, secretary
* Kris Lillich, treasurer
* Tracy Prescott-MacGregor
* Wendy Schmidt
* Nancy Cary
* Terri Emrich
* Bekah Logan

**Executive Director: Jasmine Lillich; Programs Manager: Kelsey Engstrom; Education Director: Candy Uskoski**

| **Agenda Item** | **Key Points Discussed and/or Decisions Reached** | **Next Steps (who will do what by when)** |
| --- | --- | --- |
| Welcome! | We value your open & honest discussion! |  |
| Public Comment |  |  |
| Secretary report (Tracy) | 1. Approval of minutes from September board meeting
 |  |
| Treasurer’s report (Kris) | 1. Approval or f Treasurer's report from September
 |  |
| Tech/communications | 1. Any problems need addressing?
 |  |
| Year end summary | 1. Schedule a pre strategic planning meeting for summary
 |  |
| Harvest Festival | 1. Debrief
2. Kelsey report on drive
 |  |
| Meeting time change | 1. 3rd Wednesday of the month
2. Financial reports
 |  |
| Food Hub | 1. Monthly report
2. Finances
3. SNAP/OFB
4. Keep it local holiday
5. Phone
6. Kitchen
 |  |
| Vendor potluck | 1. Debrief
2. New board member options
 |  |
| Board retreat | 1. strategic planning
 |  |
| Saturday Market | 1. Kelsey final report
2. Stats
3. Sponsorship structure
4. Surveys
5. Season length
 |  |
| CCCC grant | 1. Music
2. What else could we apply for?
 |  |
| Ambassador report (Nancy) |  |  |
| Winter Bizarre and Farmer social | 1. Should we do it? Or artist pop-ups
 |  |
| 2023 class series update |  |  |
| Marketing (Kelsey & Jasmine) |  |  |
| Data  |  |  |
| Merch |  |  |
| Community Garden update (Brandon) | SignFence |  |
| Park & Rec update (Jasmine) |  |  |
| Chamber, AIC & conference updates (Jasmine) |  |  |
| Music update (Brandon) |  |  |
| Executive Session if needed |  |  |
| Board member updates |  |  |

| **Up next:**-Handbook changes: non-profits & fair market price for goods, sharing booths, Incubator booth-BIG fundraiser ‘23-Murdock grant/ Americorp-Farm/food forest projects -Stagger board member terms  |   |
| --- | --- |

**Next meeting scheduled for: November 8th, 2023 (second Wednesday of each month)**